

**SCOTT COUNTY SCHOOL BOARD
MINUTES OF REGULAR MEETING
TUESDAY, SEPTEMBER 5, 2006**

The Scott County School Board met in regular session on Tuesday, September 5, 2006, at the School Board Office in Gate City, Virginia, with the following members present:

Lowell S. Campbell, Chairman

Gloria E. "Beth" Blair

David T. Kindle

Glenn M. McMurray

Joe D. Meade

E. Virgil Sampson, Jr.

ABSENT: None

OTHERS PRESENT: James B. Scott, Division Superintendent; Darryl E. Johnson, Director of Operations; C. Dean Foster, Jr., County Attorney; Jimmy L. Dishner, Secondary Supervisor/Director of Testing; Loretta Q. Page, Clerk of the Board; K.C. Quillen Linkous, Deputy Clerk; Johnny Trent, Scott County Education Association President; Jason McCarty, Scott County Virginia Star; Clifford Jeffery, Kingsport Times-News; Bill and Phylis Russell, Lenowisco Suicide Prevention Coalition; and Gerald Miller, Duffield Community.

CALL TO ORDER: Mr. Lowell S. Campbell, Chairman, called the meeting to order at 6:00 p.m. and presided.

APPROVAL OF AGENDA: Chairman Campbell presented changes and additions to the agenda as follows: Item VI. Items By Superintendent – Add (L.) Fund Raising, (M.) AYP News Release, (N.) Dedication of Water Line at Rye Cove and Classrooms at Duffield Primary School. On a motion by Mr. Kindle, seconded by Mr. Meade, all members voting aye, the board approved the agenda with additions as presented by Chairman Campbell.

PUBLIC COMMENTS: On behalf of Mr. Ron Flanary, Executive Director of Lenowisco, Mr. Virgil E. Sampson, Jr., School Board Member and Lenowisco Board of Directors Member, presented copies of the *Encyclopedia of Appalachia* for Gate City Middle School, Gate City High School, Rye Cove High School, and Twin Springs High School. Mr. Sampson reported that the *Encyclopedia of Appalachia* is the most comprehensive and complete resource available to historians, teachers, students, etc. and that it contains information written by hundreds of scholars. Superintendent Scott and board members thanked Mr. Sampson for the presentation on behalf of the schools.

Bill Russell, Lenowisco Suicide Prevention Coalition, presented packets of information to the school board members containing details of suicide awareness training programs available for the schools. Mr. Russell requested support of these various programs, ASSIST and Yellow Ribbon, which are designed to involve teachers, counselors, and students. He provided detailed information on programs and training available for the schools. He asked board members to encourage teachers to assist the students with this training. He stated that he would await the school system's decision concerning the training.

Superintendent Scott reported that he would speak with various personnel and determine what is currently taking place in the schools and what can take place.

APPROVAL OF MINUTES: On a motion by Mr. McMurray, seconded by Mr. Sampson, all members voting aye, the board approved the minutes of August 1, 2006, Regular Meeting as submitted.

APPROVAL OF CLAIMS: On a motion by Mr. Meade, seconded by Mr. McMurray, all members voting aye, the board approved the following payroll and claims as follows: School Operating Fund invoices and payroll in the amount of \$1,305,937.86 as shown by warrants #8077041-8077510.

Cafeteria Auxiliary Fund invoices and payroll in the amount of \$102,826.05 as shown by warrants #1008840-1008928.

Scott County Public School Head Start invoices and payroll totaling \$37,667.00 as shown by warrants #5386-5449.

REPORT ON SUMMER PROGRAMS: Superintendent Scott reported that test scores were not received from the state until late summer. Therefore, he explained how it would be an asset to get scores back early in order to determine those students needing classes in the summer program. He reported that the school division receives \$421 in revenue from the state per each student enrolled in the summer programs. He stated that the prior year's enrollment was 598 students and that this year's enrollment was 544 students.

Summer Enrichment:

(Math, Writing, and Language SOL's)

K-2nd Grades- 22

3rd-5th Grades- 22

6th-8th Grades- 18

High School Remedial Courses- 10

Science in the Summer

Level 1-39 (Biology oriented)

Level 2-55 (Chemistry oriented)

Level 3-10 (Engineering oriented)

Computer Camp

Grades 6-8 (Technology, History, and Language Arts SOL's)

Level 1-6

Level 2-2

Library Nights

(Reading/Language Arts SOL's)

(All Grades)-165

ESL Summer Program

(Math/Language Arts/Reading SOL's)

(Grades K-7)- 5

Special Education Summer Program

(Pre-School- Grades 4)-32

Fine Arts

(Music, Reading, Language Arts, Writing SOL's)

Level 1- 31

Level 2- 35

(Art, Reading, Language Arts, Writing SOL's)

Level 1 (K-2) -51

Level 2 (3-5) -36

Level 3 (6-8) -5

Total Students Participating in Summer School Programs - 544

REPORT ON ENROLLMENT: Superintendent Scott reported that the ten-day enrollment county-wide is 3,862 students. He reminded board members that the ADM (average daily membership) for the 2006-07 School Budget was 3,807 students. He stated that enrollment has been increasing and last year's ten-day enrollment was 3,729 students. He also reported that the county-wide enrollment is down a

couple of students as of today in comparison to the ten-day enrollment; however, he stated that the enrollment fluctuates during the school year and that funding will be based on the March 31, 2007 ADM.

REPORT ON SCHOOL ACTIVITY FUND AUDIT: Superintendent Scott reported that the School Activity Funds county-wide were audited by the firm of Hicok, Fern, Brown & Garcia, Certified Public Accountants. He reported that Mr. Fern is more concerned about establishing procedures to ensure internal control than some of the other smaller items such as whether or not two people signed all checks. Superintendent Scott reported that one item discussed is a separation of duties at the schools. He explained that the auditor has recommended that whenever possible a person other than the employee collecting the money and issuing receipts should make the deposit and reconcile the deposit to the issued receipts.

Superintendent Scott reported that another item that he and the auditor discussed is that the schools do not need credit cards unless it is a high school with clubs, etc. that would need to buy food and pay for rooms for the students. He explained that the schools should not be paying interest on a balance. He also reported that buying supplies with a credit card goes against the purpose of the purchasing procurement and that sometimes the schools may end up paying sales tax and finance charges. He stated that schools need to obtain the proper price quotes. Superintendent Scott reported that he has discussed these matters with each individual school.

Superintendent Scott stated that another concern of his, as well as school board members, is that there is a need to have funds available to operate but no school needs to see how much funds they can build up in an account. He reported that some schools are in need of more operating funds while three other schools have a fund balance that is too high. He stated that he feels good about the schools and the audit.

SCOTT COUNTY FOUNDATION FOR EXCELLENCE IN EDUCATION (SCOFFEE): Superintendent Scott reported that several years ago the Tennessee Valley Authority gave foundation funds and that these funds were used to build a house in the Gate City area. He reported that the house was built and sold and the funds were placed into the SCOFFEE account but that a lot of things did not work out as well as it was thought. He reported that the house was large, built on an un-level lot, and took much more time to build that anticipated. He further reported that the SCOFFEE has not been active for several years.

Superintendent Scott reported that more often the school division receives a donation with a request that the donation be used for a specific school. He informed board members that a potential donor wishes to donate \$1,200 to a particular school with funds being earmarked for specific projects. He stated that the donor's company wishes to make a matching donation. He explained that the organization accepting the donation must have a 501(3) status and since SCOFFEE is already established, he recommended that this foundation be used for the above mentioned donation. He informed board members that this is also the recommendation of the auditor due to the amount of the application fee, time involved in establishing another foundation, and the understanding that guidelines are twice as difficult now as they were before when SCOFFEE was established twenty years ago. He stated that the foundation's committee members will meet within the next two weeks to review the foundation's membership committee, by-laws, etc.

C. Dean Foster, Jr., County Attorney, reported that the by-laws and membership information that he currently has is not up to date but he will obtain the current information. County Attorney Foster stated that an article in the foundation states that such funds shall not be used in lieu of regular funding provided by state, federal, or local government and shall not be used to support such projects or activities as athletics, band uniform or band trips, social functions, regular school programs and activities normally supported by school funds. County Attorney Foster stated that the SCOFFEE committee can review the donation request and propose any changes necessary to the articles of the corporation's foundation.

SALARY, FRINGE BENEFITS AND SCHOOL CALENDAR COMMITTEE: Superintendent Scott presented a list of Salary, Fringe Benefits and School Calendar Committee members for approval. He reported that a principal and support staff member will be selected and presented at the next meeting. On a motion by Mr. Kindle, seconded by Mrs. Blair, all members voting aye, the board

approved the Salary, Fringe Benefits and School Calendar Committee members for the 2006-07 school year as follows:

Sue Arnold	Duffield Primary School
Karen Hartsock	Dungannon Intermediate School
David Gwinn	Fort Blackmore Primary School
Teresa Dishner	Gate City High School
Teresa Gardner	Gate City Middle School
Johnene Galloway	Hilton Elementary School
Kim Johnson	Nickelsville Elementary School
Michael Starnes	Rye Cove High School
Patricia Currier	Rye Cove Intermediate School
Rita Barger	Scott County Career & Technical Center
Christy Stapleton	Shoemaker Elementary School
Joey Shipley	Twin Springs High School
Teddi McMurray	Weber City Elementary School
Delores Collier	Yuma Elementary School
Darryl Johnson	Director of Operations/Central Office Representative
Johnny Trent	SCEA Representative
(to be selected)	Principal Representative
(to be selected)	Support Staff Representative

COMMUNICATIONS COMMITTEE: Superintendent Scott presented a list of Communications Committee members for approval. He stated that a school board member serves on the committee and that for the past few years, Mrs. Blair has served on this committee. He reported that a principal and support staff member will be selected and presented at the next meeting. On a motion by Mr. Kindle, seconded by Mr. Sampson, all members voting aye, the board approved Beth Blair to once again serve on the committee. On the recommendation of Superintendent Scott and on a motion by Mr. Sampson, seconded by Mr. Meade, the board approved committee members for the 2006-07 school year as follows:

George "Dusty" Newman	Duffield Primary School
Angel Hughes	Dungannon Intermediate School
Amy Porter	Fort Blackmore Primary School
Travis Gilmer	Gate City High School
Robbie Perry	Gate City Middle School
Stacie Jenkins	Hilton Elementary School
Jennifer Collins	Nickelsville Elementary School
Reagan Mullins	Rye Cove High School
Lori Bush	Rye Cove Intermediate School
Judy Hensley	Scott County Career & Technical Center
Kim Wilson (Alt.-Rhonda Williams)	Shoemaker Elementary School
Jason McCarty	Twin Springs High School
Marie Barker	Weber City Elementary School
Amber Ketron	Yuma Elementary School
Jim Scott	Superintendent
Beth Blair	School Board Member
(to be selected)	Principal Representative
(to be selected)	Support Staff Representative

CHARACTER EDUCATION COMMITTEE: Superintendent Scott presented a revised list of members for the Character Education Committee for approval. He stated that the list also includes Mr. Sampson, school board member, who served on the committee the previous year. Board members agreed for Mr. Sampson to serve on the committee once again. On the recommendation of Superintendent Scott and on a motion by Mr. McMurray, seconded by Mrs. Blair, all members voting aye, the board approved the Character Education Committee for the 2006-07 school year as follows:

Central Office Representative	Susan Greene, Director of Food Services
School Board Member	E. Virgil Sampson, Jr.
Principal	Greg Ervin, Nickelsville Elementary School
Community Member	Judy Calton
Parent	Dennis Fritz
Secondary School Student	Chynna Roberts
Middle School Student	Lindsey Redwine
Community Member	Jim O'Carroll
Parent/Community Member	Angela White

The committee will meet the first of each year with the meeting date to be determined by the committee.

TITLE 1 PARENT ADVISORY COMMITTEE: On the recommendation of Superintendent Scott and on a motion by Mr. Sampson, seconded by Mr. Kindle, all members voting aye, the board approved the Title I Parent Advisory Committee members for the 2006-07 school year as follows:

Susan Greene	Title I Supervisor
Angela Giles	Duffield Primary School
Sandy Green	Dungannon Intermediate School
Richie Neese	Fort Blackmore Primary School
Susan Hillman	
Lucille Baker	
Kim Jenkins	Gate City High School
Nikki Gardner	Hilton Elementary School
Tammy Hartsock	Nickelsville Elementary School
Carol Edwards	Rye Cove High School
Donna Palmer	Shoemaker Elementary School
Linda Laney	Twin Springs High School
Charnita Castle	Weber City Elementary School
Rhonda Franklin	Yuma Elementary School

REMEDIATION COMMITTEE: Superintendent Scott presented a list of Remediation Committee members for approval. He stated that a school board member is needed to serve on the committee and that Mr. Meade served on the committee for the previous year. Board members agreed for Mr. Meade to once again serve on the committee. On the recommendation of Superintendent Scott and on a motion by Mrs. Blair, seconded by Mr. Sampson, all members voting aye, the board approved the Remediation Committee for the 2005-06 school year as follows:

Central Office Representative	Jimmy Dishner, Secondary Supervisor
Remediation Coordinator	Cathy Turner
Director of Food Services	Susan Greene
School Board Member	Joe Meade
Virginia Cooperative Extension	Patty Collier
Teacher	Joy Davidson
Teacher	Rhonda Dorton
Parent	Kim Davidson
Parent	Kim Gray

A meeting of the Remediation Program Standards Committee will be held each semester with the meeting dates to be determined by the committee members.

MAINTENANCE UPDATE: Superintendent Scott reported that the classroom building project at Duffield Primary School has progressed faster than the Shoemaker Elementary School project. He informed board members that with their approval the maintenance personnel can be used to work additional hours to expedite projects. He anticipated that the Duffield project would be completed in approximately three weeks. Board members did not express any disagreement with the maintenance personnel working additional hours to expedite these projects.

DISCUSSION CONCERNING FUNDRAISING: Superintendent Scott reported that Darryl E. Johnson, Director of Operations, sent a copy of the door-to-door policy on fundraising to all schools and asked that they send some information on the fundraising projects held at their school. He stated that he decided to discuss this fundraising with school board members to see how they wished to address this matter since it has also been a concern of theirs. Board members were provided a copy of the fundraising information received from Duffield, Dungannon, Gate City High, Hilton, Rye Cove Intermediate, Shoemaker, Twin Springs and Yuma Schools. The report included the club/class, date(s) involved, type, and expected revenue.

Superintendent Scott and board members discussed that some fundraising events being held at the schools only provide a small amount of profit for the school and it is the company that is receiving the bulk of funds. It was discussed that the school personnel need to review how much funding a fundraiser is making for the school. It was also discussed that some of the schools have numerous fundraising events and it was stated that the schools could hold a one-time event such as a “fall festival” to make funds for the school.

Superintendent Scott reported that the school board is providing a lot of funding to the schools and one reason for doing so is so that the schools will not be conducting as much door-to-door fundraising. He stated that the fundraising matter is something that needs to be decided. He reported that the school board is providing payments for electricity and telephone service, and a cell phone for the schools, copier paper as needed, \$4,000 per school toward copier expense, custodial and instructional supplies funding. He reported that there is not a whole lot of cost that the school is responsible for.

Superintendent Scott asked board members if they wanted the school division to follow the door-to-door policy and look at all fundraisers in general. Board members agreed for Superintendent Scott to be granted approval to review and make decisions concerning fundraising events at the schools.

NEWS RELEASE: Superintendent Scott presented copies to school board members of a news release from the Virginia Department of Education “*Commonwealth Makes AYP for Second Consecutive Year - Seventy-three Percent of Virginia Schools Meet Higher NCLB Objectives.*” He expressed pride that Scott County Public Schools was one of the twenty-four school divisions in the state of Virginia that made Adequate Yearly Progress (AYP) in spite of the higher benchmarks. He stated that the school division has to work harder each year as the state continues to raise the bar. He stated that this achievement “speaks well” for the school division.

DEDICATION CEREMONY TO BE HELD FOR RYE COVE WATER LINES PROJECT AND DUFFIELD CLASSROOMS PROJECT: Superintendent Scott informed board members that the dedication ceremonies for the Rye Cove Water Lines Project and the Duffield Primary School Classrooms Project will be held on September 19. He stated that invitations are being sent to several people who have been instrumental in assisting with completion of these projects. He asked board members to attend if possible and stated that he was aware that, due to the distance, not everyone may be able to attend.

RESIGNATION: On the recommendation of Darryl E. Johnson, Director of Operations, and on a motion by Mr. Sampson, seconded by Mr. Meade, all members voting aye, the board approved the resignation request and non-acceptance of employment for the 2006-07 school year of Theresa Burton, Special Education Teacher.

On the recommendation of Darryl E. Johnson, Director of Operations, and on a motion by Mr. Meade, seconded by Mrs. Blair, all members voting aye, the board approved the resignation request of Alicia Powers, Twin Springs High School Teacher, effective August 4, 2006.

On the recommendation of Darryl E. Johnson, Director of Operations, and on a motion by Mr. McMurray, seconded by Mr. Meade, all members voting aye, the board approved the resignation request of Michelle Sturgill, Twin Springs High School Junior Varsity Volleyball Coach, effective August 9, 2006.

On the recommendation of Darryl E. Johnson, Director of Operations, and on a motion by Mrs. Blair, seconded by Mr. Sampson, all members voting aye, the board approved the resignation request of Melissa Short as Gate City Middle School Volleyball Coach.

EMPLOYMENT: Superintendent Scott reported that Heather Fansler will be working as a long-term substitute teacher since she still needs nine semester hours to complete her teaching certification.

On the recommendation of Darryl E. Johnson, Director of Operations, and on a motion by Mr. Kindle, seconded by Mrs. Blair, all members voting aye, the board approved the employment of Courtney Smith, Cassie Grubbs, and Tina Howe as elementary teachers for the 2006-07 school year.

On the recommendation of Darryl E. Johnson, Director of Operations, and on a motion by Mr. Sampson, seconded by Mrs. Blair, all members voting aye, the board approved the employment of Elizabeth Humphreys and Ruth Potts as teaching assistants for the 2006-07 school year.

On the recommendation of Darryl E. Johnson, Director of Operations, and on a motion by Mr. Meade, seconded by Mr. McMurray, all members voting aye, the board approved the employment of Angela McAmis as Twin Springs High School Junior Varsity Volleyball Coach, effective June 24, 2006.

APPROVAL OF VOLUNTEER COACHES: Superintendent Scott informed board members that once volunteer coaches are submitted to the state for approval they do not have to be approved by the state again. He explained that for liability insurance purposes and the probability that issues could come up the coaches must be submitted each year for board approval.

On the recommendation of Superintendent Scott and on a motion by Mr. McMurray, seconded by Mr. Meade, all members voting aye, the board approved the following Gate City High and Middle Schools 2006-07 school year volunteer and non-faculty coaches as listed:

Football: Dave Billips, Rick Shoemaker, Mark Thompson, Gary Wallen, Pat Loggans,
Jim Benton, Chad Gose
Cheerleading: Jan Taylor
Girl's Tennis: Jerrie Doss, Skip Sheets, Jeff DeBoard
Softball: Scott Tipton, John Kilgore, Rodney Darnell, Steven Bishop
Boys' Basketball: Mark Thompson, Terry Byrd
Golf: Roger Wolfe, David Coats, Nathan Carton
Retired School Personnel
Cross Country and Girls Track: Janet Hill (retired school personnel)
Girl's Tennis: Jennie Gardner (retired school personnel)
Football: Bill Quillen (retired school personnel)

ITEMS BY BOARD MEMBERS: Mr. Campbell asked that a thank you letter be sent in recognition of the painting projects completed by inmates at the schools this summer.

ADJOURN: There being no further business to discuss, Mr. Kindle made a motion to adjourn the meeting at 7:34 p.m., motion was seconded by Mrs. Blair, all members voting aye. The next meeting will be held at 6 p.m. on Tuesday, October 3, 2006, in the School Board Office Conference Room.

Lowell S. Campbell, Chairman

Loretta Q. Page, Clerk

